

Paris City Commission  
Commission Chambers  
Paris, Kentucky  
February 27, 2018

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, February 27, 2018.

Mayor, Michael Thornton, called the meeting to order and the Pledge of Allegiance was recited.

City Clerk, Stephanie Settles, conducted roll call.

**Present**

Mayor, Michael Thornton, Commissioner, Wallis Brooks, Commissioner, Tim Gray, Commissioner, Michael Kendall, Commissioner, Matt Perraut.

**Others in Attendance**

City Manager, Daron Jordan, City Attorney, Bryan Beauman, CPA, Brad Oberlander, and City Clerk & Treasurer, Stephanie Settles.

Upon determining a quorum was present for the transaction of business, City Manager, Daron Jordan proceeded to conduct the meeting.

**Approve Minutes**

Motion by Kendall, seconded by Perraut, approving minutes of February 13, 2018 Regular Meeting. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**Public Comment**

Shawn Butler with the Kentucky Association of Chiefs of Police presented an accreditation certificate to Chief Butch Best and the Paris Police Department.

**Old Business**

Motion by Gray, seconded by Brooks, approving a two-year contract with Arista Information Systems outsourcing the printing and mailing and payment services of utility bills. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**New Business**

Motion by Kendall, seconded by Brooks, approving Matt Perraut as Mayor-Pro Tem. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

First reading of an Ordinance Amending Employee Pay Scale and Classification Ranges was read by Daron Jordan. Second reading will be at the next meeting.

First reading of an Ordinance related to City utilities was read by Bryan Beauman. Second reading will be at the next meeting.

Motion by Kendall, seconded by Gray, approving the appointment of Dottie Dobbs Spears to the Economic Development Authority Board. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**CITY OF PARIS  
RESOLUTION 2018-5**

**A RESOLUTION APPOINTING DOTTIE DOBBS SPEARS TO THE PARIS-BOURBON COUNTY ECONOMIC DEVELOPMENT AUTHORITY BOARD FOR FOUR YEAR TERM ENDING DECEMBER 31, 2021**

Be it resolved by the City of Paris:

Section 1. That the Mayor's appointment of Dottie Dobbs Spears to the Paris-Bourbon County Economic Development Board for a term ending December 31, 2021 be and hereby is approved.

Section 2. That this Resolution shall take effect upon its passage as required by law.

Enacted at Regular Meeting, February 27, 2018

Motion by Gray, seconded by Kendall, granting permission to request for proposal for printing of General Fund forms, tax documents and Electronic bill pay services.

**Financial Business**

Brad Oberlander presented financials reflecting General Fund total expenditures to date of \$ 4,317,780 and Utility Fund expenditures of \$ 5,555,782. General fund January ending cash balance of \$ 3,342,687.90 and Utility Fund January cash balance of \$ 1,139,167.72.

Motion by Kendall, seconded by Brooks, approving January financials as presented. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Motion by Brooks, seconded by Perraut, approving payment of invoices as presented. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

**General Fund**

GENERAL FUND AP REPORT - COMMISSIONER'S MEETING FEBRUARY 27, 2018		
VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
ADGRAPHICS	\$ 49.50	PRINTING - STREET DEPARTMENT

AT&T GLOBAL SERVICES INC	\$ 2,076.80	YEARLY MAINTENANCE AGREEMENT - ALL GF DEPT
AT&T MOBILITY - 6463	\$ 87.32	COMMUNICATIONS - FIRE & STREET DEPARTMENTS
AT&T ONENET SERVICE	\$ 8.73	COMMUNICATIONS - FIRE & STREET DEPARTMENTS
AUTOZONE	\$ 17.17	VEHICLE PARTS - STREET DEPARTMENT
	\$ 51.55	VEHICLE MAINTENANCE - POLICE DEPARTMENT
	\$ 28.99	VEHICLE PARTS - FIRE DEPARTMENT
BAPTIST HEALTH OCCUPATIONAL	\$ 137.00	PHYSICALS/DRUG SCREENS - POLICE DEPARTMENT
BLUEGRASS FAMILY CLINIC	\$ 120.22	PHYSICALS/DRUG SCREENS - STREET DEPARTMENT
BME INC	\$ 9,690.90	BUILDING UPKEEP - CITY MANAGER/BUILDING
BOURBON COUNTY SHERIFF	\$ 1,139.65	CONTRACT SERVICES - COMMISSION
BOURBON PHYSICIAN PRACTICE	\$ 75.00	CDL PHYSICAL - STREET DEPARTMENT
CHAMBER OF COMMERCE	\$ 135.00	MEALS - CITY MANAGER/BUILDING
CINTAS CORPORATION	\$ 347.10	UNIFORM SERVICE - STREET DEPARTMENT & CM/BLDG
CITY OF PARIS	\$ 10,599.75	UTILITIES - ALL GF DEPARTMENTS
COLUMBIA GAS	\$ 178.14	UTILITIES - STREET DEPARTMENT
	\$ 832.09	FIRE STATION 2 - FIRE DEPARTMENT
EADS HARDWARE	\$ 190.88	VEHICLE PARTS - STREET DEPARTMENT
	\$ 97.10	CLEANING SUPPLIES - FIRE DEPARTMENT
ECONOMY GLASS SERVICE INC	\$ 382.07	BUILDING UPKEEP - CITY MANAGER/BUILDING
ENSITE LLC	\$ 207.00	PHYSICALS/DRUG SCREENS - STREET DEPARTMENT
	\$ 69.00	PHYSICALS/DRUG SCREENS - E911
FLEETPRIDE	\$ 83.07	VEHICLE PARTS - STREET DEPARTMENT
GALL'S LLC	\$ 3,388.19	SAFETY CLOTHING/GEAR - POLICE DEPARTMENT
GREATAMERICA FINANCIAL SERVICES	\$ 34.58	POSTAGE METER - CITY MANAGER/BUILDING
JENNY BOONE DESIGN STUDIO LLC	\$ 135.00	CONTRACT SERVICES - POLICE DEPARTMENT
KENTUCKY MOTORS OF PARIS	\$ 381.29	EQUIPMENT/VEHICLE PARTS - STREET DEPARTMENT
	\$ 29.07	VEHICLE MAINTENANCE - FIRE DEPARTMENT
	\$ 9.60	VEHICLE MAINTENANCE - POLICE DEPARTMENT
KENTUCKY UNIFORMS, INC	\$ 222.13	SAFETY CLOTHING/GEAR - FIRE DEPARTMENT
LOWE'S CREDIT	\$ 83.10	TECHNICAL SUPPLIES - STREET DEPARTMENT
MORTON SALT INC	\$ 12,890.97	SALT - STREET DEPARTMENT
OFFICE DEPOT CARD PLAN	\$ 96.89	OFFICE SUPPLIES - FIRE DEPARTMENT
RILEY OIL COMPANY	\$ 3,695.73	FUEL - ALL GF DEPARTMENTS
RUMPKE	\$ 344.50	CONTRACT SERVICES - STREET DEPARTMENT
SETTLES, STEPHANIE	\$ 62.13	TRAVEL/MEALS - CLERK/TREASURER
SIRCHIE FINGER PRINT LABS	\$ 96.48	SPECIFIC SUPPLIES - POLICE DEPARTMENT
SOUTHERN COMMUNICATIONS INC	\$ 7,098.60	MAJOR CAPITAL OUTLAY - FIRE DEPARTMENT
STURGILL TURNER BARKER & MALONEY PLLC	\$ 3,613.50	PROFESSIONAL FEES - CITY MANAGER/BUILDING
SYMBOL ARTS	\$ 540.00	SAFETY CLOTHING/GEAR - POLICE DEPARTMENT
TEBCO OF KENTUCKY INC	\$ 47.80	EQUIPMENT PARTS - STREET DEPARTMENT
TOYOTA TSUSHO AMERICA INC	\$ 5,408.54	2017 HEX REFUND - GENERAL FUND
TRACTOR SUPPLY	\$ 19.80	EQUIPMENT PARTS - STREET DEPARTMENT
UNIVERSAL PRINTING SOLUTIONS	\$ 127.80	OFFICE SUPPLIES - FIRE DEPARTMENT
US BANK FINANCE	\$ 182.20	CONTRACT SERVICES - POLICE DEPARTMENT
VANESSA LOGAN	\$ 83.40	HEX REFUND - GENERAL FUND
XTREME COMPUTER PERFORMANCE	\$ 124.99	LAPTOP COMPUTERS - POLICE DEPARTMENT
<b>TOTAL:</b>	<b>\$ 65,320.32</b>	

#### Utility Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
ADGRAPHICS	\$ 360.00	OFFICE SUPPLIES - UTILITY ADMINISTRATION
ALVAH THOMAS JR	\$ 19.93	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
AMERICAN DEVELOPMENT CORP	\$ 1,537.50	TREATMENT CHEMICALS - WATER PLANT
AMERICAN INDUSTRIES INC	\$ 248.46	TREATMENT CHEMICALS - WWTP
AMERICAN MUNICIPAL POWER ASSOC.	\$ 272,737.20	POWER PURCHASE - POWER PRODUCTION
AT&T ONENET SERVICE	\$ 12.56	COMMUNICATIONS - ALL UF DEPARTMENTS
AT&T - 5019	\$ 259.60	COMMUNICATIONS - UTILITY ADMINISTRATION
BLUEGRASS KESCO	\$ 200.00	CONTRACT SERVICES - WATER PLANT
BOB SUMEREL TIRE COMPANY	\$ 275.00	VEHICLE MAINTENANCE - WWTP
BROWNSTOWN ELECTRIC SUPPLY CO	\$ 1,891.50	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
BUCHANAN CONTRACTING	\$ 1,495.00	CONTRACT SERVICES - WATER DISTRIBUTION
CASWELL, DAVID	\$ 100.00	REIMBURSE SAFETY BOOTS - RECYCLING
CCP INDUSTRIES	\$ 302.43	CLEANING SUPPLIES - WWTP
CENTRAL KY QUICKLUBE	\$ 39.18	VEHICLE MAINTENANCE - WATER DISTRIBUTION
CENTRAL KY MECHANICAL SERVICES	\$ 5,473.03	VEHICLE MAINTENANCE - SANITATION
CHRIS & PAULETTA COOK	\$ 20.81	VEHICLE MAINTENANCE - WATER DISTRIBUTION
CINTAS CORPORATION	\$ 904.40	UNIFORM SERVICE - ALL UF DEPARTMENTS
CITY OF PARIS	\$ 16,696.18	UTILITIES - ALL UF DEPARTMENTS
CITY OF PARIS - ALLOCATION	\$ 48,750.00	FEBRUARY CONTRIBUTION - UTILITY FUND
CLIFFORD CORNWALL	\$ 16.28	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
COLUMBIA GAS	\$ 356.26	UTILITIES - ELECTRIC & WATER DISTRIBUTION (BARN)
	\$ 1,098.33	UTILITIES - SANITATION (COMPACTOR)
CRYSTAL SPRINGS	\$ 42.45	CONTRACT SERVICES - UTILITY ADMINISTRATION
CULLIGAN WATER CONDITIONING	\$ 135.00	TECHNICAL SUPPLIES - WATER PLANT
DEAN & KATHERINE LOVELACE	\$ 42.93	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
DELTA MOBILE TESTING INC	\$ 2,623.00	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
EADS HARDWARE	\$ 112.24	SPECIFIC SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 696.33	SPECIFIC SUPPLIES - WATER DISTRIBUTION
	\$ 45.92	BUILDING MAINTENANCE - WATER PLANT
	\$ 557.62	BUILDING MAINTENANCE - WWTP
	\$ 22.17	SMALL TOOLS POWER PRODUCTION

	\$ 37.92	SMALL TOOLS - UTILITY ADMINISTRATION
	\$ 43.92	EQUIPMENT PARTS - SANITATION
EMERALD TRANSFORMER (4-WAY)	\$ 230.47	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
ENVIRONMENTAL COMPLIANCE SOLUTIONS	\$ 1,900.00	MAJOR CAPITAL OUTLAY - ELECTRIC DISTRIBUTION
ENSITE LLC	\$ 69.00	PHYSICALS/DRUG SCREEN - WATER PLANT
FASTENAL COMPANY	\$ 57.94	SMALL TOOLS - SANITATION
	\$ 10.00	BUILDING MAINTENANCE - POWER PRODUCTION
FAUST ELECTRIC LLC	\$ 249.00	EQUIPMENT MAINTENANCE - WATER PLANT
KENTUCKY STATE TREASURER	\$ 43,920.88	SCHOOL/SALES TAX - UTILITY FUND
KENTUCKY STATE TREASURER - DOW	\$ 1,500.00	LAB CERTIFICATION - WATER PLANT
GRAINGER INC	\$ 353.04	BUILDING MAINTENANCE - WWTP
GREATAMERICA FINANCIAL SERVICES	\$ 34.59	POSTAGE METER - UTILITY ADMINISTRATION
HAYES PIPE SUPPLY INC	\$ 4,326.10	SPECIFIC SUPPLIES - WATER DISTRIBUTION
JANEY FOLEY/TERRI CRAIN	\$ 12.47	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
JOSHUA COFFMAN	\$ 17.95	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
KENTUCKY MOTORS OF PARIS	\$ 356.22	EQUIPMENT PARTS - WATER DISTRIBUTION
	\$ 826.94	EQUIPMENT/VEHICLE PARTS - SANITATION
	\$ 183.14	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 148.68	EQUIPMENT PARTS - WWTP
KYMEA	\$ 36,030.96	POWER PURCHASE - POWER PRODUCTION
LABORATORY PRODUCTS	\$ 383.00	TECHNICAL SUPPLIES - WATER PLANT
LOWE'S BUSINESS ACCOUNT	\$ 284.05	SMALL TOOLS - WATER DISTRIBUTION
MASTIN'S CHEVRON SERVICE	\$ 131.86	VEHICLE MAINTENANCE - UTILITY ADMINISTRATION
	\$ 546.65	VEHICLE MAINTENANCE - WATER DISTRIBUTION
MATTHEW BERRY	\$ 11.20	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
MEADE TRACTOR	\$ 118.32	OIL & LUBRICANTS - SANITATION
MID-AMERICA RIGHT TO WORK	\$ 41.58	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
MIM DISTRIBUTION	\$ 359.40	SPECIFIC SUPPLIES - WATER DISTRIBUTION
MITCHELL CARL	\$ 47.72	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
MSD ENVIRONMENTAL SERVICES INC	\$ 56,400.00	MAJOR CAPITAL OUTLAY - WWTP
PATTERSON & DEWAR	\$ 4,160.46	PROFESSIONAL SERVICES - ELECTRIC DISTRIBUTION
PEARL SUPPLIES	\$ 3,323.00	TREATMENT CHEMICALS - WWTP
PHENOVA INC	\$ 506.40	TECHNICAL SUPPLIES - WATER PLANT
RILEY OIL COMPANY	\$ 2,482.76	FUEL/DIESEL - ALL UF DEPARTMENTS
ROSE JERNIGAN	\$ 65.43	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
RUMPKE	\$ 344.50	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
	\$ 25,916.58	TRASH REMOVAL - SANITATION
	\$ 5,622.50	SLUDGE REMOVAL - WWTP
SHANNON HILL	\$ 35.10	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
SOUTHERN STATES	\$ 63.99	FUEL - RECYCLING CENTER
STUART IRBY COMPANY	\$ 1,497.12	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
STURGILL TURNER BARKEY & MOLONEY PLLC	\$ 740.00	PROFESSIONAL SERVICES - UTILITY ADMINISTRATION
TIME WARNER/SPECTRUM CABLE	\$ 199.99	COMMUNICATIONS - WWTP
TRACTOR SUPPLY	\$ 82.83	VEHICLE PARTS - ELECTRIC DISTRIBUTION
	\$ 23.97	SMALL TOOLS - RECYCLING CENTER
	\$ 31.99	EQUIPMENT PARTS - WATER DISTRIBUTION
		EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
TRI-STATE MAILING SYSTEMS	\$ 195.00	
US DEPARTMENT OF ENERGY	\$ 7,307.29	POWER PURCHASE - POWER PRODUCTION
USA BLUEBOOK	\$ 503.12	TECHNICAL SUPPLIES - WATER PLANT
WESCO DISTRIBUTION INC	\$ 5,147.42	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
WHAYNE SUPPLY	\$ 368.40	EQUIPMENT MAINTENANCE - WWTP
<b>TOTAL:</b>	<b>\$ 564,322.16</b>	

Brad Oberlander presented outstanding accounts payable. Reporting General Fund with \$ 37,214.27 and Utility Fund with \$ 41,494.74 in outstanding invoices.

#### Staff Reports

City Manager, Daron Jordan

- Stated two EMS units are currently in need of repairs a transmission went out on EC unit and engine failure on another. Recommending swapping the engine to get one unit back in operation at a cost of \$ 2,600.

Motion by Gray, seconded by Kendall, making a recommendation to the EMS board to move forward with the expense to engine swap with EC1 and EC3. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

- The belt filter press is installed and working at the Waste Water Treatment plant.
- Stated the Claysville transformer was leaking, and necessary parts were purchased. The purchase was approved by the audit committee and was less than \$ 10,000.
- Stated the Legion Drive safety walk thru indicated the property a few things need to be addressed.
- Notified all that personal devices can be subject to open record requests.
- Discussed Stoner Creek water levels and flood stages and when preparations are made.
- Received a request for funding from Hospice of the Bluegrass, the request will be added to the next agenda.

City Attorney, Bryan Beaman

- Stated on the Garrard County lawsuit the Supreme Court denied review in relationship to fees associated to funding 911.

Chamber of Commerce & Tourism Commission, Debra Hamelback

- Presented the 2018 calendar of events and requested necessary street closures.

Motion by Gray, seconded by Brooks, approving street closures and authorize the procedure of obtaining necessary state permits for street closures for April 20<sup>th</sup>, May 12<sup>th</sup>, June 9<sup>th</sup>, July 14<sup>th</sup>, July 21<sup>st</sup>, August 11<sup>th</sup>, September 8<sup>th</sup>, September 13<sup>th</sup>, September 14<sup>th</sup>, October 27<sup>th</sup>, and December 1<sup>st</sup>. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

EDA Director, Gordon Wilson

- Stated he is working on a couple projects stating the companies are looking for office and warehouse space.
- Stated Hunt Brothers Pizza is expected to break ground in April.

Assistant City Manager, Mike Withrow

- Two preliminary housing development plats have been reviewed and moving forward to the next steps.

Police Chief, Butch Best

- Stated patrol has been added in the morning and afternoon at the schools.

Human Resources Director, Erin Morton

- Discussed the City currently has 7 open positions in multiple departments.

Commissioner, Gray

- Queried if the rain had flooded Garrard park. Mike Withrow stated the fence was raised no current damage.
- Stated he was pleased with the progress with the remodeling of the Train Depot and how it is coming back to life.

Commissioner, Brooks

- Queried the flooding and water issues on Gano Street, Daron Jordan stated it was reviewed due to no curbs it creates water issues and will be working with the Street Department on exploring options.

Mayor, Thornton

- Asked where salt is being delivered. Mike Withrow stated it was delivered to Washington Street, the Street Department is working on some figures to build a salt containment at the Legion Drive property.

#### **Executive Session**

Motion by Kendall, seconded by Gray, to go into executive session to discuss personnel matter pursuant to KRS 61.810(1)(f) which might lead to the appointment of an individual employee. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye at 10:00 a.m.

Motion by Thornton, seconded by Perraut, to exit executive session and resume regular session. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye at 10:13 a.m.

Motion by Kendall, seconded by Perraut, to promote Aaron Sparkman to the position of Superintendent of the Electric Department effective immediately. Aaron will receive appropriate pay increases and placed on a 12-month probationary period. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

#### **Adjourn**

Motion by Kendall, seconded by Perraut, to adjourn the meeting at 10:15 a.m. Motion carried by roll call vote of 5-0 with Kendall, Gray, Brooks, Perraut and Thornton voting aye.

Mayor, Michael Thornton

Attest:

City Clerk/Treasurer, Stephanie Settles